
MEMORANDUM



TO: Mayor Walker and Councilors
FROM: C Klinghagen, Wastewater Treatment Plant Manager
SUBJECT: **Authorize Purchase of Sampler Head**
DATE: November 22, 2021

Background:

Annually, the WWTP purchases a sampler head as they wear out due to the number of samples performed. This purchase was approved in the 2021 Capital Improvement Plan.

Analysis:

Two quotes for the sampler head, attached, were obtained. One is directly from the manufacturer, the other from the third party vendor who is a reseller of the sampler head. The less expensive option is directly from the manufacturer, but there is a 45 day lead time.

Recommendation:

Staff recommends approval of the CIP purchase of a sampler head from HACH for the price of \$2,750.00.